**Safety Practices**

* When working on computer always makes sure you are using an anti-static wrist strap.
* If necessary, wear eye protection while working on computer.
* Make sure computer is completely shut down before taking it apart.
* If necessary, backup and needed files.
* Never treat any tools or equipment as toys.
* Always think twice before you do anything.
* Never be afraid to ask questions.
* Always double check our work.
* Read manuals on stuff you don’t know how to do so you don’t end up breaking it or hurting yourself.
* Always treat equipment or product as if it was your own.